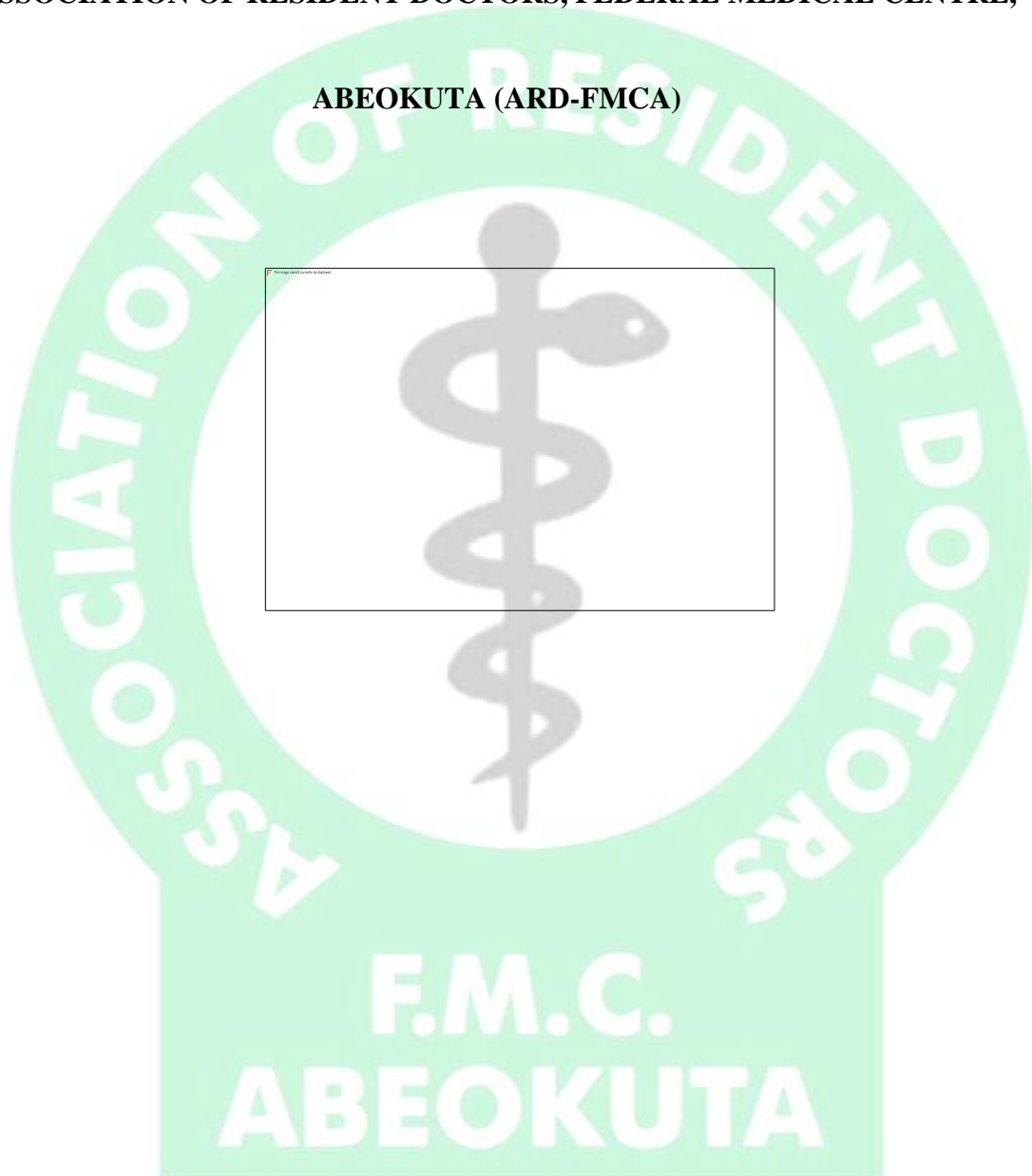


**ASSOCIATION OF RESIDENT DOCTORS
FEDERAL MEDICAL CENTRE ABEOKUTA
(ARD-FMCA)**

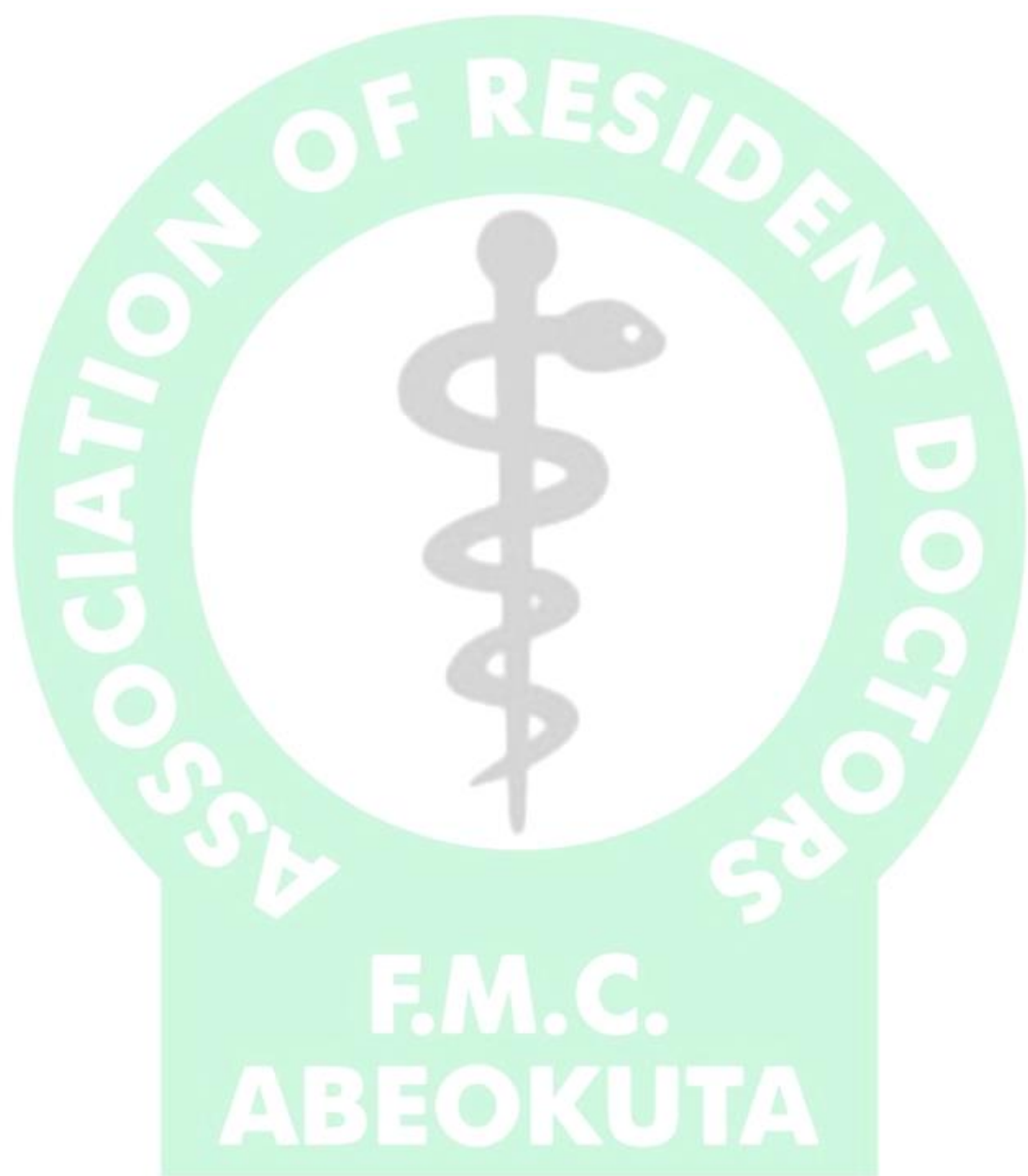
ARD-FMCA *BYELAW*

REVIEWED 2024

THE BYELAW OF THE
ASSOCIATION OF RESIDENT DOCTORS, FEDERAL MEDICAL CENTRE,
ABEOKUTA (ARD-FMCA)



REVIEWED 2024



WORLD MEDICAL ASSOCIATION DECLARATION OF GENEVA

The Physician's Pledge

Adopted by the 2nd General Assembly of the World Medical Association, Geneva, Switzerland, September 1948 and amended by the 22nd World Medical Assembly, Sydney, Australia, August 1968 and the 35th World Medical Assembly, Venice, Italy, October 1983 and the 46th WMA General Assembly, Stockholm, Sweden, September 1994 and editorially revised by the 170th WMA Council Session, Divonne-les-Bains, France, May 2005 and the 173rd WMA Council Session, Divonne-les-Bains, France, May 2006 and the WMA General Assembly, Chicago, United States, October 2017

AS A MEMBER OF THE MEDICAL PROFESSION:

I SOLEMNLY PLEDGE to dedicate my life to the service of humanity; THE HEALTH AND WELL-BEING OF MY PATIENT will be my first consideration;

I WILL RESPECT the autonomy and dignity of my patient;

I WILL MAINTAIN the utmost respect for human life;

I WILL NOT PERMIT considerations of age, disease or disability, creed, ethnic origin, gender, nationality, political affiliation, race, sexual orientation, social standing, or any other factor to intervene between my duty and my patient;

I WILL RESPECT the secrets that are confided in me, even after the patient has died;

I WILL PRACTISE my profession with conscience and dignity and in accordance with good medical practice;

I WILL FOSTER the honour and noble traditions of the medical profession;

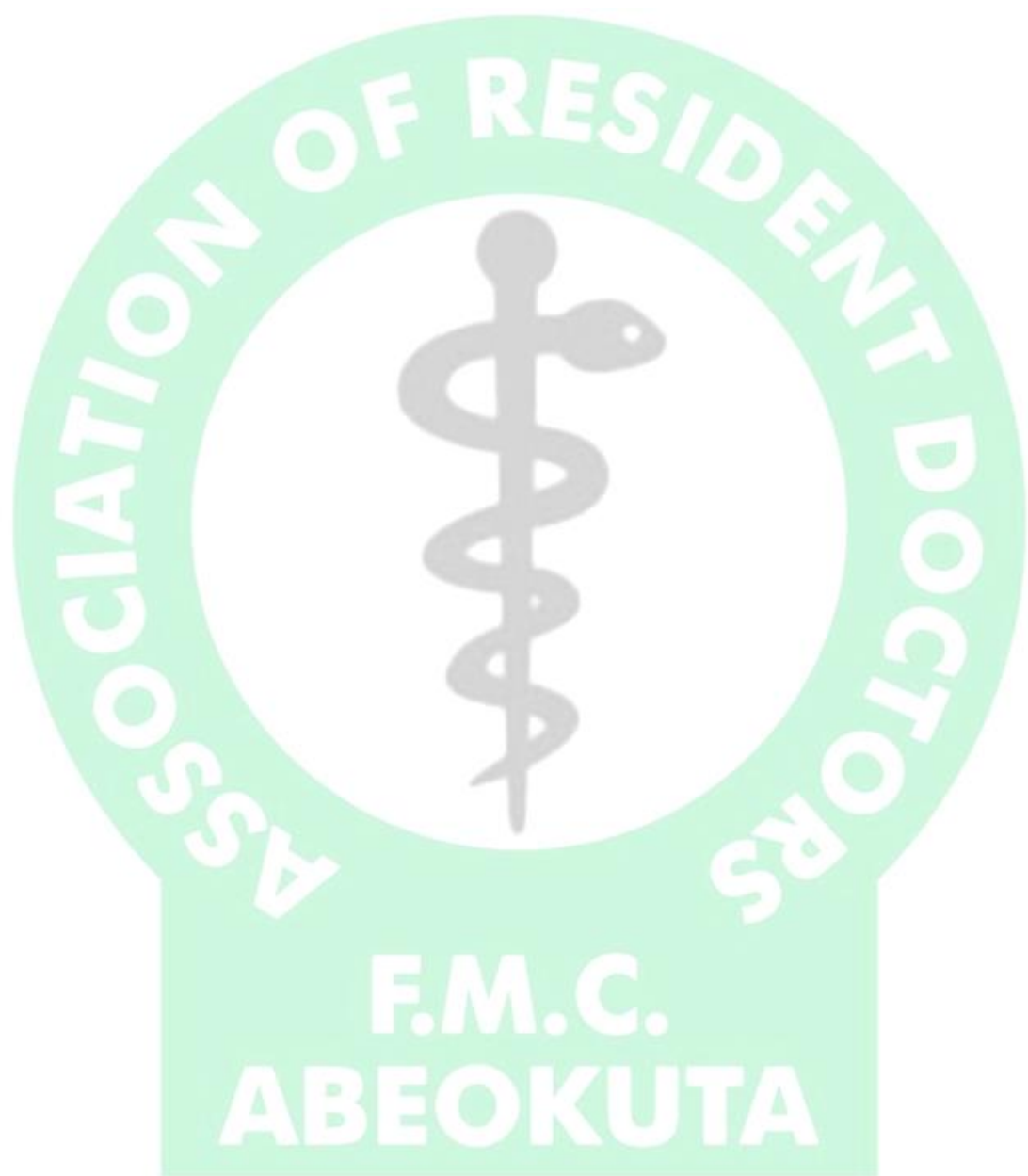
I WILL GIVE to my teachers, colleagues, and students the respect and gratitude that is their due;

I WILL SHARE my medical knowledge for the benefit of the patient and the advancement of healthcare;

I WILL ATTEND TO my own health, well-being, and abilities in order to provide care of the highest standard;

I WILL NOT USE my medical knowledge to violate human rights and civil liberties, even under threat;

I MAKE THESE PROMISES solemnly, freely, and upon my honour.



CONTENTS

ARTICLE 1: NAME AND ADDRESS

ARTICLE 2: SUPREMACY OF THE BYELAW

ARTICLE 3: AIMS AND OBJECTIVES

ARTICLE 4: MEMBERSHIP

ARTICLE 5: ORGANS OF THE ASSOCIATION

ARTICLE 6: MEETINGS

ARTICLE 7: ELECTIONS

ARTICLE 8: DISENGAGEMENT

ARTICLE 9: DISCIPLINE

ARTICLE 10: VACANCIES

ARTICLE 11: COMMITTEES

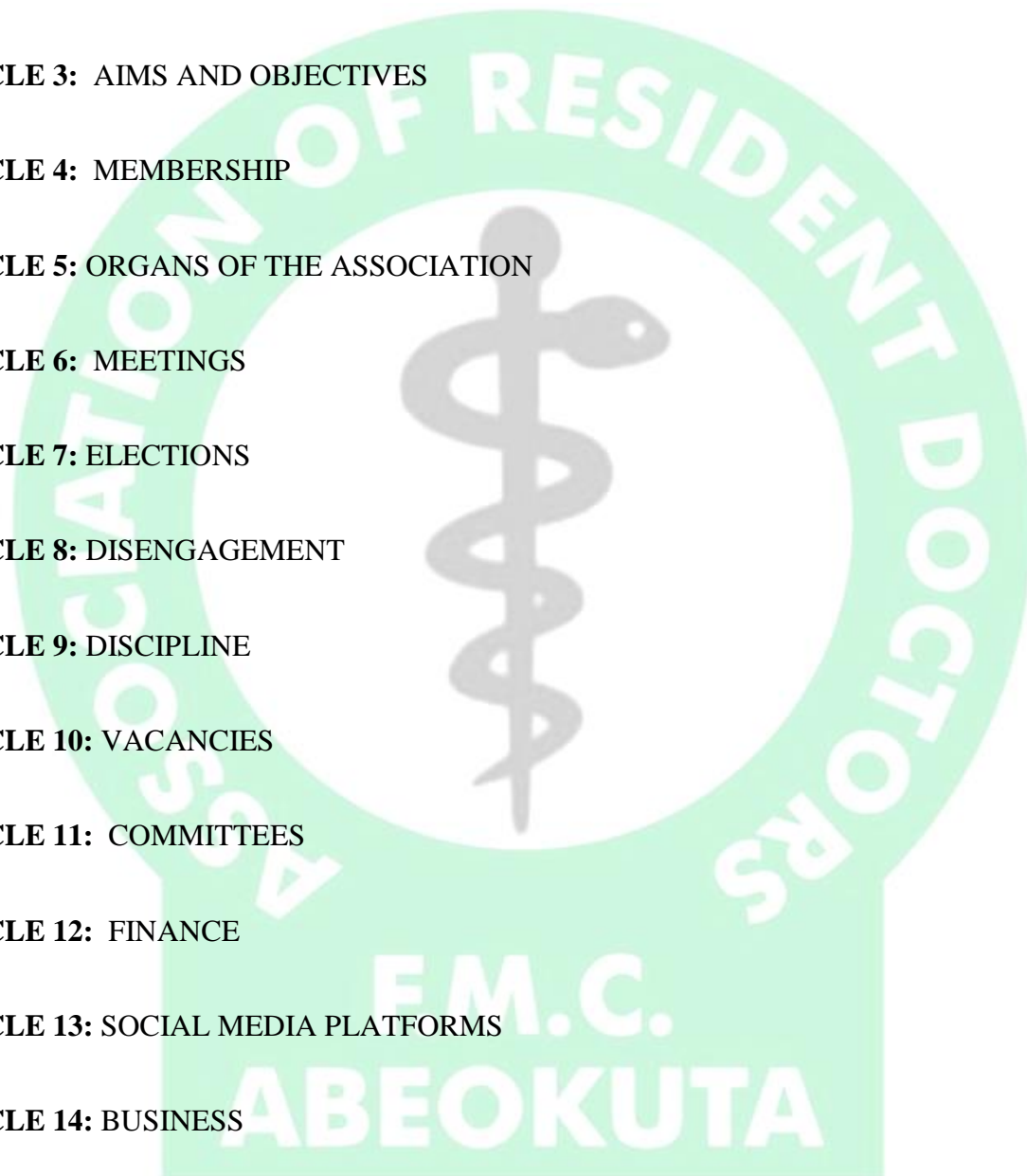
ARTICLE 12: FINANCE

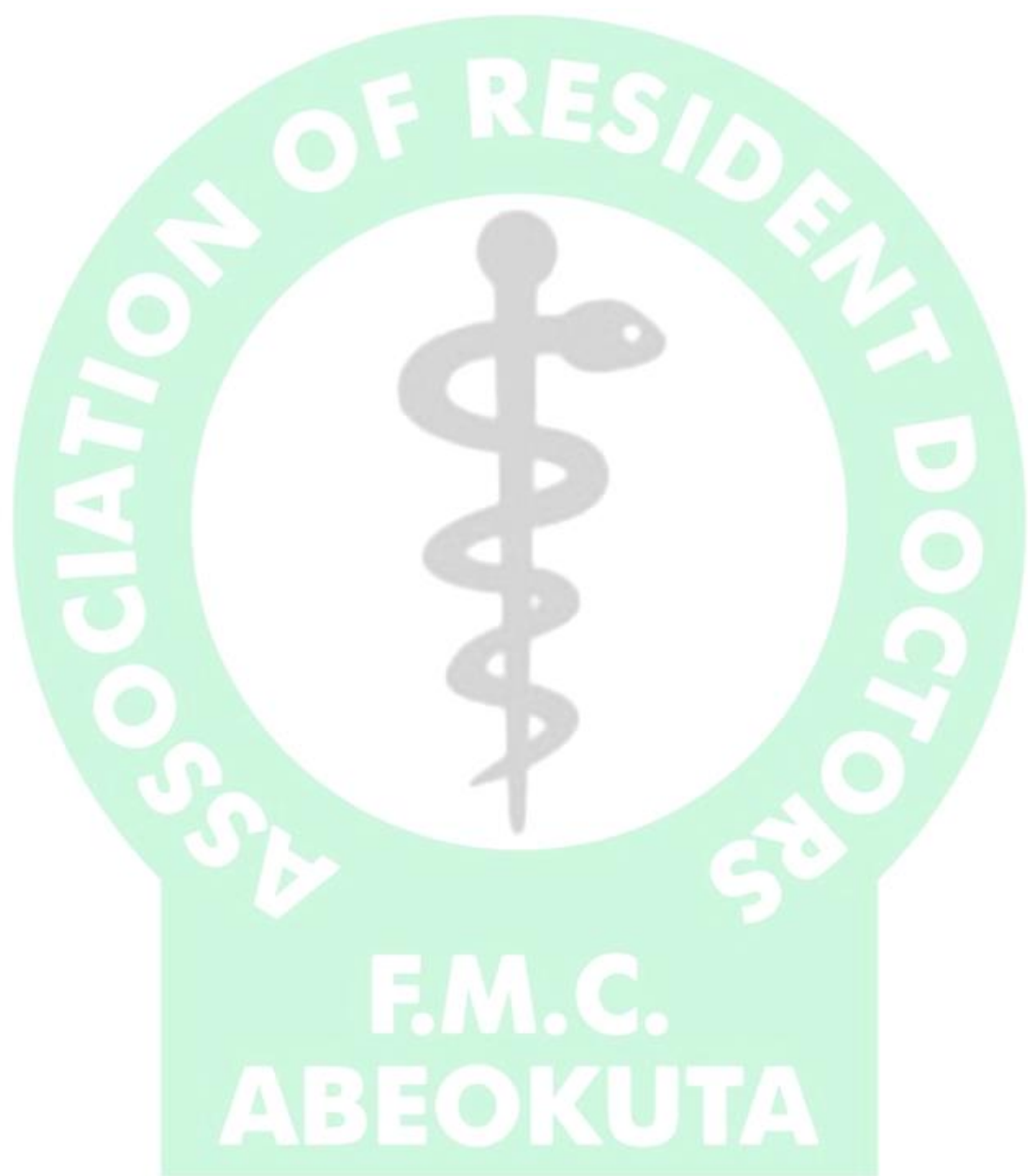
ARTICLE 13: SOCIAL MEDIA PLATFORMS

ARTICLE 14: BUSINESS

ARTICLE 15: BYELAW ADOPTION AND AMENDMENT

ARTICLE 16: MISCELLANEOUS





ARTICLE 1: NAME AND ADDRESS

The Association shall be called The Association of Resident Doctors, Federal Medical Centre, Abeokuta (ARD-FMCA) herein after referred to as *the Association* and the address shall be the Association of Resident Doctors Secretariat, ARD Lounge, Federal Medical Centre, Abeokuta, Ogun State.

ARTICLE 2: SUPREMACY OF THE BYELAW

- i. This document shall henceforth be referred to as the Byelaw, in line with the provisions of the constitution of the Nigerian Association of Resident Doctors (NARD).
- ii. The Byelaw is supreme to the extent of the Federal Medical Centre, Abeokuta branch, and its provisions shall be binding on all members of the Association, and when applicable, any other person(s).
- iii. The provisions of this Byelaw shall be subject to the Constitution of the Nigerian Association of Resident Doctors.

ARTICLE 3: AIMS AND OBJECTIVES

- i. To promote the advancement of medical knowledge in FMCA and its environs.
- ii. To promote improvement in health care delivery in FMCA in particular and Nigeria in general.
- iii. To consider and express views on all proposed legislations affecting Doctors in FMCA and Nigeria in general.
- iv. To improve the welfare of all members.
- v. To maintain close relationship with Nigeria Medical Association and National Association of Resident Doctors and other relevant Associations.
- vi. To cooperate with other bodies with similar aims and objectives.

ARTICLE 4: MEMBERSHIP

4.0 Members shall be of four categories and no member shall combine two or more membership statuses at any point in time.

4.1 STATUTORY MEMBERSHIP

- i. Statutory members shall consist of all non-consultant medical and dental practitioners or the equivalent (i.e. officers below the grade of principal medical officer) in the full employment of the Federal Medical Centre, Abeokuta. Statutory members shall include pre-registration house officers that have fulfilled their financial obligations to the Association.
- ii. Statutory members in good financial standing shall be entitled to participate in all deliberations of the Association and enjoy its facilities and shall be entitled to vote or be voted for at congress and any meetings unless otherwise stated herein in this byelaw.
- iii. Statutory membership shall be terminated in any of the following instances:
 - a. Resignation or dismissal of members from the services of Federal Medical Centre Abeokuta.
 - b. Upon appointment as a Consultant or promotion to the status of a Principal Medical or Dental Officer.

- c. A member(s) shall cease to be member(s) of the association for failing to pay all levies and subscription due to the Association for a period of one year and shall cease to enjoy any benefit in any form from the Association. However, such members shall be subjected to a re-admission process if they express written desires and are ready to discharge their responsibilities including all arrears due to the Association.
- d. Expulsion from the Association by a properly constituted General meeting on the grounds of activities which are contrary to the objectives of the Association and capable of bringing the Association into disrepute after such individuals have faced a well constituted disciplinary committee and have been given fair hearing.
- e. By removal of name from the register of the Medical and Dental Council of Nigeria (MDCN).

4.2 ASSOCIATE MEMBERSHIP

- i. This shall be open to all individuals who belong to ARD branches other than the FMCA SECTION but are working in FMCA as supernumerary/foreign Resident Doctors or on visitation or any official engagement in FMCA.
- ii. He/she cannot vote or be voted for in any of The Association's elections, meetings, or functions.
- iii. He/she cannot be levied but can attend and contribute to discussions and deliberations in ARD meetings and functions.

4.2 LIFE MEMBERSHIP

- i. Life membership shall be conferred on past statutory members of the Association who had previously contributed or currently contributing to the furtherance of the interest of the Association and/or distinguish themselves in public life.
- ii. Not more than two past statutory members shall be conferred with life membership in a year.
- iii. Life membership may be nominated for appointment by the executive council of the Association and such nomination(s) shall be submitted to the Ordinary General Meeting for approval before confirmation by the congress.
- iv. Life members shall be entitled to participate in all deliberations of the Association and enjoy its facilities but shall not be entitled to vote or be voted for at Congress and meetings.
- v. Life members shall be exempted from the payment of subscription and other levies to the Association.
- vi. Life membership may be terminated or withdrawn by the Association, if in its opinion the member's action(s) are inimical to the progress of the Association. Such decision shall be taken at a General meeting by simple majority vote upon the recommendations of the Association's Disciplinary Committee which would have examined the actions of such members.

4.3 HONOURARY MEMBERS

- i. This category of membership may be conferred on any member of the Medical and Dental profession or members of the public of other disciplines who have excelled in their respective areas of endeavor and distinguished themselves in protecting the interest of the Association.
- ii. Honorary members may be nominated by the Executive Council of the Association and such nomination(s) shall be submitted to the Ordinary General Meeting for approval before confirmation by the Congress.
- iii. Honorary members shall be entitled to participate in all deliberations of the Association and enjoy all facilities but shall not be entitled to vote or be voted for at Congress and meetings.
- iv. Honorary membership shall last for a period of not more than five years after which it may be renewed at the discretion of the Association in accordance with stipulations of the byelaw.
- v. Honorary membership shall be withdrawn before its five years' expiration by a resolution taken at an Ordinary General meeting by simple majority vote upon the recommendations of the Association's disciplinary committee which would have examined the actions of such members.

4.4 OBLIGATIONS OF MEMBERS TO THE ASSOCIATION

All members shall discharge the following duties towards the Association except otherwise stated:

- i. Shall make payment of all dues/levies as stipulated by the association as at when due
- ii. Shall have regular attendance, participation, contribution and constructive criticism at meetings.
- iii. Shall respect and act in accordance with the byelaw of the Association at all times.
- iv. Shall utilize the properties of the Association with utmost care and protection
- v. Shall abide by all decisions taken by the congress and shall not in any way act in the contrary.

4.5 RIGHTS AND PRIVILEGES OF MEMBERS

4.5.1 GENERAL RIGHTS AND PRIVILEGES

- i. All members of the Association shall enjoy the following general rights and privileges:
 - a. Right to seek the support and protection of the association on any issue that interferes with his personal liberty, dignity, property or privacy in the course of professional discharge of his duties as a member of this association within and outside the hospital environments.
 - b. Right to enjoy and utilize all amenities and properties of the Association.
 - c. Right to vote and be voted for except otherwise stated in the byelaw.
 - d. Right to get social and welfare supports in the events of ill health, childbirth, marriage, bereavement and other social functions

4.5.2 SOCIAL RIGHTS AND PRIVILEGES

4.5.2.1 Wedding

- i. Provided that the association has been officially invited not later than 4 weeks to the wedding date:
 - a. The Association shall give a sum of money equivalent to at least one-third but not greater than half of his/her annual capitation or total contribution if less than one years of membership with the association.
 - b. In a situation where both bride and groom belong to the Association they shall be individually entitled to this privilege.

4.5.2.2 Ill-health

- i. In the case of a member, his/her spouse or children being sick and the Association is approached for financial assistance when the medical cost is burdensome to him/her, the Welfare Committee in consultation with the Executive Council shall decide if the association should assist, and by what means.

4.5.2.3 Bereavement

- i. In the unfortunate event of loss by death of a member, the Association shall duly and officially announce his/her departure to the general public and members of the Association shall be present and participate at the funeral.
- ii. The Association, upon approval by the Congress shall give a sum of money to the next of kin of the deceased member, provided that the member has regularly fulfilled all obligations (including financial) expected of him/her to the association.

4.5.2.4 Loan

- i. No loan may be given out from the Association except it is approved by the executive council and shall be strictly for emergent purposes only.
- ii. No property of the association shall be loaned out to any member of the association or non-members, unless ratified by the Extended Executive Council.
- iii. At no point should the loan disbursed from the association's purse be more than 20% of annual budget of the association.
- iv. Loans not returned as at when due shall be deducted directly from the borrower's salary.
- v. Loans should be returned within six months except in special circumstances.

ARTICLE 5: ORGANS OF THE ASSOCIATION

- 5.0** The organs of the Association shall be made up of the Congress, the Executive Council, the Extended Executive Council and the Advisory Board.

5.1 THE ANNUAL GENERAL MEETING/CONGRESS

- i. Shall be the highest decision-making body and the Supreme Authority of the Association within the limits of the Association's byelaw
- ii. Shall convene once a year in the month of December. If for any reasons it is impossible to convene the Congress, an Emergency General Meeting may be called before the expected date of the Congress.
- iii. Shall have the power to draw up standing orders, intended to provide for the good conduct

and procedure of meetings and matters relating thereto, which shall be read together with the byelaw of the Association.

- iv. Shall be the only organ of the Association that can amend or review the byelaw and the standing orders of the Association.

5.2 THE EXECUTIVE COUNCIL

- i. Shall comprise of the following officers of the Association: President, Vice President, General Secretary, Assistant General Secretary, Financial Secretary, Welfare Secretary, Public Relations Officer, Editor and House Officers' Representative except for Immediate past President and Immediate past General Secretary who shall assume their position by natural transition as Ex-Officio 1 & 2 respectively.
- ii. Shall keep the general membership of the Association consistently informed of its actions.
- iii. Shall convene meetings of the Association viz: Annual General Meetings, Ordinary General Meetings, Executive Council Meetings, Extended Executive Council Meetings and Emergency General Meetings
- iv. Shall appoint members to standing and ad-hoc committees of the Association and other bodies where the Association is represented and also have the power to remove such members.
- v. Shall coordinate the functions of all the Association's committees
- vi. Shall nominate persons to be appointed as life members, honorary members and other awardees as deemed necessary in line with the byelaw.
- vii. Shall protect the integrity and image of the Association.
- viii. Shall present the Annual budgets of the Association in writing for approval at the March OGM and any supplementary budget (not exceeding 50% of the Annual Budget) shall be presented at the August OGM.
- ix. Shall be entitled to disburse an amount not more than fifteen percent (**15%**) of the total proposed budget pending approval of the Association's budget by the Association at the March OGM.
- x. Shall exercise control and management over the finances of the Association.
- xi. Shall appoint fit and competent persons as Administrative Secretary and other staff to the Association when and at such a time that the Association can afford to pay their salaries.
- xii. Shall employ the services of a legal practitioner when required.
- xiii. Shall be signatories to the Association's accounts, for this purpose, the mandate shall be: The President (A) and Financial Secretary (B) or the General Secretary (C) in the absence of the Financial Secretary.
- xiv. Shall express the views of the Association upon any matter of public interest or upon any matter of interest to the Association generally.
- xv. Shall have the power to appoint a suitable member of the Association to fill an existing vacancy on the executive council in the interim, resulting from the absence or vacation of office by the Officer occupying that office pending the replacement of that officer as stipulated by the byelaw.
- xvi. Shall in the absence of the President, the Vice-President and the General Secretary elect one of its members to perform the duties of the President.
- xvii. Shall see to and carry out all policies and decisions of the Association which have been taken at General meetings.
- xviii. Shall carry out all other constitutionally stipulated duties collectively and individually.

- xix. Shall appoint members of committee of the association and other bodies where the Association is to be represented, and shall have power to remove such appointed members.
- xx. Shall nominate persons to be as life and honorary members of the Association.
- xxi. Shall express the views of the Association upon any matter of public interest or upon any matter of the Association generally.

5.3 EXTENDED EXECUTIVE COUNCIL

- i. The Extended Executive Council shall be made up of all the members of the Executive council, all past Presidents and General Secretaries who are still statutory members of the Association and the Chief Registrars or their equivalents who are still statutory members of the Association.
- ii. The Extended Executive council shall meet at any time that the Executive Council considers it a necessity.
- iii. The Extended council shall perform advisory roles to the executive committee.

5.4 ADVISORY BOARD

- i. The advisory board of the Association shall comprise of the following persons namely: the President who shall be the Chairman and the General Secretary who shall be the Secretary of the board, all past Presidents and past General Secretaries who were not suspended or expelled from the office of the Association, any local member that is an Executive of National Association of Resident Doctors or relevant associations, any local members that is an executive of Nigeria Medical Association, and all other current members of the Association's executive council.
- ii. The board shall meet on the request of the president and the executive council.
- iii. The board shall advise the Executive Council on specified issues that may be referred to it.
- iv. The board shall advise the President whenever requested to do so on the interpretation of the byelaw and on such other matters as the President may direct.
- v. Shall not act outside the limits and prescription of the Association's byelaw.
- vi. The board shall meet at least once annually.

5.5 COMPOSITION AND FUNCTIONS OF MEMBERS OF THE EXECUTIVE COUNCIL

5.5.1 COMPOSITION OF THE EXECUTIVE COUNCIL MEMBERS

- i. The Executive Council herein after referred to as the Council shall be composed of the President, Vice-President, General Secretary, Assistant General Secretary I, Assistant General Secretary II, Financial Secretary, Public Relation Officer, Editor, Welfare Secretary, House Officer Representative, Ex-Officio I, & Ex-Officio II.

5.5.2 FUNCTIONS OF THE EXECUTIVE COUNCIL MEMBERS

i. PRESIDENT

- a. Shall be the head of the Association
- b. Shall co-ordinate all aspects of the Association's activities
- c. Shall preside over proceedings of the Executive Council, Advisory Board, General Meeting and Congress.
- d. Shall sign minutes of Congress, General Meetings and Executive Council and Advisory Board meetings with the Secretary General.
- e. Shall in consultation with other members of the Executive Council interpret the Byelaw, the standing orders and any bye-laws and decide any doubtful points subject to approval by a simple majority at any General Meeting. Where there is any disagreement the final interpretation shall be made by the Congress.
- f. Shall cause the summoning of the General, Council and Board Meetings and the Congress either on his own initiative or in accordance with the decision of a general meeting.
- g. Shall present the written Annual and Supplementary budgets of the Association to the Executive Council meeting and to the Congress at the March OGM and August OGM respectively.
- h. The President shall present a written annual report at the AGM.
- i. Shall be signatory (A) to the Association's account
- j. Shall sign all press releases with the General Secretary and/or the Public Relations Officer on behalf of the Association.
- k. Shall have overall supervisory role of the good use of all Association's properties.
- l. Shall duly inform the Executive Council and the Congress if he shall be away from the Hospital for more than four weeks.
- m. Shall be entitled to delegate his unofficial duties to any officer or statutory member he thinks fit on certain matters when the need arises.
- n. Shall perform any other duty as may be directed by the Executive Council, any general meeting or the Congress.

ii. VICE PRESIDENT

- a. Shall assist the President and act in his absence or at his request.
- b. Shall keep the photocopies of all transactions of the Association received from the Financial Secretary.
- c. Shall be the chairman of the AGM Planning Committee

- d. Shall be the chairman of the Association's disciplinary committee, except in a circumstance where he/she is being summoned to face the disciplinary committee. In this situation, the general secretary shall act as chairman of the committee.
- e. He shall be a signatory to the AGM account in addition to the Financial Secretary and the AGM Secretary.
- f. Shall perform any other duty as may be directed by the Executive Council, any general meeting or the Congress.

iii. GENERAL SECRETARY

- a. Shall conduct in consultation with the President all correspondence of the Association both internal and external.
- b. Shall keep proper records of all correspondence and publicity
- c. Shall convene Congress and meetings of the Association Executive Council, Advisory Board or when a request has been made by one-third statutory members for an Emergency General Meeting on the instructions of the President and shall arrange with the President the order of proceeding at meetings.
- d. Shall keep proper records of all proceedings, minutes and attendance files or books of the council, Advisory Board and the Association and make same available for adoption at subsequent meeting. For this purpose the minutes of congress shall be presented for adoption at the March Ordinary General Meeting of the Association, the minutes of March Ordinary General Meeting at the August Ordinary General Meeting while the minutes of the August Ordinary General Meeting shall be presented for adoption at the Congress.
- e. Shall sign all Press Releases with President on behalf of the Association.
- f. Shall sign minutes of congress, General Council and Board Meeting with the President
- g. Shall perform any other duty as may be directed by the Executive Council, and general meeting or the Congress.
- h. Shall keep a register of all life and honorary members.
- i. Shall be signatory (C) to the Association's account

iv. ASSISTANT GENERAL SECRETARY I

- a. This position shall be opened to all cadres of members excluding House Officers.
- b. Shall take minutes during all meetings of the association.
- c. Shall assist the General Secretary in his or her duties and act for him/her in his/her absence.
- d. Shall perform any other duty as may be directed by the Executive Council, any general meeting or the Congress.

v. ASSISTANT GENERAL SECRETARY II

- a. This position shall be opened to House Officers only.
- b. Shall take minutes during all meetings of the association.
- c. Shall act in the absence of the General Secretary and the Assistant General Secretary I.
- d. Shall perform any other duty as may be directed by the Executive Council, any general meeting or the Congress.

vi. FINANCIAL SECRETARY

- a. Shall receive and bank all monies due to the Association within three working days and make payments directed by the Executive Council unless otherwise stated herein in this byelaw.
- b. Shall keep an account of all receipts and payments and make photocopied evidence of such transactions available to the Vice-President within 48 hours of its completion.
- c. Shall keep a register of all statutory members.
- d. Shall keep an impress account, the sum of which shall be approved by the Executive Council.
- e. Shall submit all financial records for auditing.
- f. He shall prepare the schedules for deductions of annual subscription and any levies as decided by the house.
- g. Shall prepare and present a written financial statement of the Association's account at every Ordinary General meeting and Annual General Meeting
- h. Shall submit the Association's account for auditing as often as it is necessary by the Association
- i. Shall perform any other duty as may be directed by the Executive Council, any general meeting or the Congress.
- j. Shall be signatory (B) to the Association's account

vii. WELFARE SECRETARY

- a. Shall be responsible for the Welfare of the Association including provision of recreational and sport facilities as may be required.
- b. Shall be the chairman of the Welfare Committee.
- c. Shall ensure the welfare of all members including call meal and call rooms and shall take proactive measures to always improve on their standards.
- d. Shall oversee the smooth functionality, maintenance and good use of the Lounge, call rooms and the entire surroundings of the Association's Lounge and Secretariat.
- e. Shall coordinate the implementation of the Association's social rights and privileges to members as stipulated by the byelaw.
- f. Shall perform any other duty as may be directed by the Executive Council, any general meeting or the Congress.

viii. PUBLIC RELATIONS OFFICER

- a. Shall direct all the affairs related to publicity and ensure a good public image of the Association at all times.
- b. Shall adequately publicize the approved activities of the Association.
- c. Shall be a member of the Association's Editorial Committee, Academic Committee and AGM Planning Committee.
- d. Shall perform all other duties as assigned or directed by the President, Executive council, Extended executive council or any General meeting.

ix. EDITOR

- a. Shall be responsible for the publishing of the Association's Journal and any other academic

- publication of the Association.
- b. Shall be the chairman of the Association's Editorial Committee.
 - c. Shall in conjunction with the Editorial board appoint Editorial advisers.
 - d. Shall perform all other duties as assigned or directed by the President, Executive council, Extended executive council or any General meeting.

x. HOUSE OFFICERS' REPRESENTATIVE

- a. Shall be a House Officer and shall represent the interest of the House officers in the Executive council.
- b. Shall be elected solely by the house officers
- c. Shall be a member of the AGM Planning Committee
- d. Shall perform all other duties as assigned or directed by the President, Executive council, Extended executive council or any General meeting.

xi. EX-OFFICIO I

- a. Shall be the Immediate Past President
- b. Shall perform advisory duties to the President and the Executive council.
- c. Shall perform all other duties as assigned or directed by the President, Executive council, extended executive council or any General meeting.

xii. EX-OFFICIO II

- a. Shall be the Immediate Past General Secretary
- b. Shall perform advisory duties to the President, the General Secretary and the Executive council.
- c. Shall perform all other duties as assigned or directed by the President, Executive council, Extended executive council or any General meeting.

ARTICLE 6: MEETINGS

6.0 All meetings of the association shall be convened via physical, virtual or hybrid format, based on the discretion of the executive council.

6.1 CONGRESS

- i. The Annual General Meeting shall be called the Congress.
- ii. If quorum is not formed for Congress, it shall be postponed for not less than 1 week and not more than 4 weeks. In the meantime the officers will continue in office and decisions taken shall be binding on all members.
- iii. Quorum shall be deemed not formed at Congress only after one hour of commencement.
- iv. Congress shall as it deems fit confirm the appointments of life members and honorary members.
- v. Members of the Executive Council shall give individual written annual reports of their tenure of office at the Congress.
- vi. Elected executive officers of the Association shall be sworn-in at the Congress

- vii. Only statutory members in good financial standing shall be entitled to vote or be voted for at elections
- viii. All members of the Executive Council and the Association shall obey directives, instructions, decisions and resolutions of the Congress.
- ix. Every member shall freely participate except otherwise stated.
- x. The president shall dissolve the outgoing executives after the last item on the Agenda of the AGM and the electoral committee chairman shall become the Chairman pro-tempore until the newly elected executives are sworn-in.

6.2 ORDINARY GENERAL MEETING

- i. Shall be held in March and August of every year.
- ii. Quorum shall be deemed not formed only after one hour
- iii. If quorum is not formed for Ordinary General Meeting, it shall be postponed for not less than one week and not more than 2 weeks.
- iv. Decisions not specific to be taken at the Congress may be taken at the meeting.

6.3 EMERGENCY GENERAL MEETING

- i. The executive council may, whenever it deems necessary or upon a written request signed by at least a quarter of the members drawn from at least half of all departments (rounded up to the nearest whole number). The request shall state the specified matters to be considered and shall be deposited with the General Secretary.
- ii. The Emergency General Meeting shall be convened by the Executive Council not later than 48 hours from the date the signed request was deposited with the General Secretary, failing which the statutory members asking such a request may themselves convene a meeting for the objectives specified in the request only. All decisions taken at this meeting shall remain binding on all members of the Association.
- iii. If quorum is not formed after 1 hour, the meeting shall be postponed for not less than 24 hours and not more than 48 hours.

6.4 EXECUTIVE COUNCIL MEETING

- i. The executive council shall meet at least once monthly or more if the President deems it necessary.

6.5 EXTENDED EXECUTIVE COUNCIL MEETING

- i. The extended executive council shall meet as many times as necessary at the request of the President or Executive Council.

6.6 NOTICE OF MEETINGS

- i. Notices of Meeting shall be given as stipulated by the byelaw.
- ii. The non-receipt of notice by any person entitled to receive such a notice shall not invalidate the proceedings of such a meeting.
- iii. Notice of meeting shall be through various communication channels, including but not limited to the official Whatsapp page of the association.
- iv. The agenda of the AGM & OGM shall be communicated through all means of communication by the Association at least 24 hours before the meeting.

6.7 NOTICE OF AGM

- i. A minimum of four week notice of the AGM shall be published and publicized through all instruments of communication in the Association
- ii. The notice shall state clearly the dates, times and venues of the AGM events.

6.8 NOTICE OF OGM

- i. Notice of OGM shall be given no later than a week before the day of the OGM through all means of communication by the Association.
- ii. The notice shall clearly stipulate the date, time and venue of the OGM.

6.9 NOTICE OF EMERGENCY GENERAL MEETING

- i. At least 24 hours notice shall be given for an emergency general meeting except in cases of extremely pressing issues where at least 6-hour notice shall be given.
- ii. The notice shall clearly stipulate the agenda, date, time and venue of the Meeting.

6.10 NOTICE OF EXECUTIVE COUNCIL MEETING

- i. At least a three-day notice shall be given for a regular monthly executive council meeting while a 24 hours notice shall be sufficient for an emergency executive council meeting.
- ii. The notice shall clearly stipulate the agenda, date, time and venue of the Meeting.

6.11 NOTICE OF EXTENDED COUNCIL/ADVISORY BOARD MEETING

- i. At least a week notice shall be given for an extended executive council or advisory board meeting.
- ii. Attempts shall be made to deliver notice of meeting to individual members of the advisory board whenever possible
- iii. The notice shall clearly stipulate the agenda, date, time and venue of the Meeting.

6.12 QUORUM OF MEETINGS

- i. No business shall be transacted at any meeting of the Association unless a quorum of expected members is formed at the time the meeting proceeds to business.

6.13 QUORUM FOR GENERAL MEETINGS

- i. At least twenty (20) members shall constitute the quorum at any general meeting i.e AGM, OGM, or EGM and at least 2/3 of the departments must be represented.

6.14 QUORUM FOR EXECUTIVE COUNCIL MEETING

- i. Quorum at the executive council meeting shall be 50% of the members to the next whole number provided that at least four members shall always be present at all times for the disposal of any affair.

6.15 QUORUM FOR EXTENDED EXECUTIVE COUNCIL MEETING

- i. Quorum for Extended Executive Council shall be 1/3rd of members out of which 50% must be Non-Executive Council members.

6.16 QUORUM FOR ADVISORY BOARD MEETING

- i. The quorum for advisory board meeting shall be two past presidents, two past general secretaries, the current president and the current general secretary and at least two other members of the incumbent executive council members.

6.17 VOTING AT MEETINGS

- i. Voting at meetings shall be by show of hands either physically or virtually.
- ii. Any matter so put to votes shall be decided by simple majority of the members in attendance at that time the matter is being decided.
- iii. In case of a tie in any matter put to vote, the President shall have the deciding vote.

6.18 MINUTES OF MEETINGS

- i. A regular meeting shall read the minutes of the regular meeting preceding it.
- ii. The minutes of EGM may be read at any regular meeting or any EGM if the Congress so decides.
- iii. Communiqué of each meeting should be made available on the official channel of communication of the association within 48 hours after the meeting.

ARTICLE 7: ELECTIONS

7.1 TIMING AND NOTICE

- i. Elections of the executive council members shall take place during the AGM week of the Association.
- ii. Notice of elections shall be given not later than six weeks to the dates of the AGM by the Chairman of the Electoral Committee of the Association.
- iii. The electoral committee shall make nomination papers available as soon as the election notice is made.
- iv. Nomination forms shall be submitted not later than 4 weeks preceding the Congress, to the Secretary General.
- v. Every nomination shall be proposed by two statutory members, and any statutory member shall have the right to withdraw his/her nomination.
- vi. Publication of names of all contestants to various elective officers shall be made public not later than 2 weeks before the Congress.
- vii. Screening panel for contestants shall be made up of a 5-man electoral committee (with no department having more than one member) appointed not later than 8 weeks prior to the AGM. They shall release a list of cleared candidates not later than 72 hours before the Election Day. No intending contestant shall be a member of the screening panel.
- viii. Campaign shall officially close 24 hours before an election.

7.2 BYELECTION

- i. In case of posts for which there are no nominations/Contestants at the AGM, the executive council may appoint a member of association in acting capacity.
- ii. In case of appointment into acting capacity of the executive council, such appointment shall be ratified at the OGM.

7.3 ELIGIBILITY OF CANDIDATES TO CONTEST FOR ELECTIVE OFFICES

- i. All candidates shall be up to date in the payments of all financial obligations due the Association.
- ii. All candidates shall be free of any disciplinary issue instituted against them by the Association.
- iii. The candidates for the post of the President must have served previously in the executive council or as the chairman or secretary of at least one of the committees of the Association.

- iv. The candidates for the post of the President and General Secretary must have attended at least three OGM and one AGM of the Association.
- v. The candidates for the other posts must have attended at least two OGM of the Association.
- vi. An executive council member shall only be eligible to contest for the same office he/she occupies for the second consecutive times. However, he shall be eligible to vie for the same post if at least two years have lapsed after he last occupied the post.
- vii. No member whose financial obligations are in arrears will be allowed to vote or be voted for at Congress or any meeting.
- viii. No member who has been expelled from the Association shall be eligible to vote or be voted for at Congress or any meeting.
- ix. No member who has been surcharged by the auditors shall be eligible to be voted for at Congress or any meeting unless further verified and cleared by the disciplinary committee.
- x. No member who has been suspended from the Association on account of gross misconduct shall be eligible to be voted for at Congress or any meeting unless the disciplinary committee gives clearance for the suspension of such a member.

7.4 VOTING

- i. Voting shall be done electronically unless otherwise decided at the Congress by a simple majority vote of members present.
- ii. Voting shall be done within a period and place feasible for majority of members to participate.
- iii. Only members who have fulfilled all financial obligations due to the Association shall have the right to vote and be voted for during elections.
- iv. The chairman of the electoral committee shall not vote during the elections by the virtue of his post.
- v. For unopposed posts 'yes' or 'no' vote shall be cast. If the 'no' vote carries the majority, the post shall be declared vacant, and fresh nomination shall be called for, and election for the post conducted immediately after the AGM as stipulated in the byelaw. In this condition, the candidate who earned the 'no' vote shall be eligible to contest for the post for the second time.
- vi. In the event of a tie in the electoral process, there shall be a re-run election for the indicated position at not more than 7 days after the initial election.
- vii. The candidates shall have the right to nominate one person who will monitor the electoral process and counting of votes on their behalf.
- viii. No member shall occupy the same office for more than two consecutive terms.
- ix. Each voter shall be entitled to only one vote for each office to be filled.
- x. The result of election to a post shall be announced following the conclusion of voting and at the AGM.
- xi. The list of names of all statutory members as at 1 month preceding the Congress shall be provided by the General Secretary to the electoral committee at least 1 week before the election.
- xii. Each proposer shall nominate only one candidate for each post to be filled.
- xiii. Any statutory member shall have the right to decline his nomination for a post.
- xiv. An Electoral Boards shall be appointed at least 8 weeks before the Congress, whose functions shall be to act as observers during the election process, and adjudicate / see to

- any petitions/complaints arising from the elections.
- xv. Within 1 hour after announcement of election results; the electoral officer shall give room for complaints in the absence of which swearing-in shall be conducted during the congress.
 - xvi. In the event of petitions or complaint to the electoral board, there will be a period of 72 hours to investigate and report back to the Congress; but in the meantime, the cleared elected officers shall be sworn-in and function in their various capacity.

7.5 ELECTORAL COMMITTEE AND ITS FUNCTIONS

- i. The committee shall be constituted at least 8 weeks before the AGM and shall comprise of 5 members with not more than one from a department.
- ii. The committee shall handle all matters related to the elections at the AGM and bye-election at EGM in line with the byelaw.
- iii. The committee shall bring out the election notice, conduct screening of candidates, manifesto and voting.
- iv. The chairman of the electoral committee shall be the returning officer and he shall swear in the newly-elected President, who shall in turn swear-in other elected executive council members immediately after the dissolution of the outgoing executives.

7.6 POST ELECTION

- i. The outgoing President shall hand over all the instruments of office (Staff of office, insignia and the byelaw) to the new President during handover event at the AGM venue.

ARTICLE 8: DISENGAGEMENT

8.1 REMOVAL EXECUTIVE COUNCIL MEMBER

- i. A member of the Executive council of the Association may be removed from his/her position if that member resigns his position or is impeached on account of actions deemed as flagrant disregard for the byelaw or considered as against the interest of or has brought the Association to disrepute.
- ii. Before a member of the council vacates the office whether by resignation, suspension or by removal, he shall properly hand over all the property of the Association with him/her, and render immediately, correct account thereof to the President or any other person designated by the Council or the Association for this purpose.
- iii. The resignation, suspension or removal of a member of the Council or any committee of the Association by whatever form shall not absolve such a person(s) from liabilities committed during tenure of office.

8.2 RESIGNATION

- i. Any member of the Executive Council who wishes to resign his/her position shall express such desire in writing to the President stating the circumstances and reasons for his/her resignation. If it is the President, he or she shall write the Congress.
- ii. The Executive Council shall after due deliberation recommend to the Congress through a general meeting the acceptance or rejection of such a request by the Executive Council Member.
- iii. Any executive council member that does not resign appropriately forfeits the rights and privileges of being regarded as a past executive member of the association.

8.3 IMPEACHMENT

- i. A member of the Executive Council may be impeached on account of actions considered as flagrant abuse of the byelaw or gross misconduct resulting from any act which is found to be against the interest of the Association or brings the Association into disrepute.
- ii. Impeachment proceedings shall be commenced following a written authenticated petition to the Congress through the General Secretary against such a member by at least four members of the Executive Council or by at least 1/4th of Congress members drawn from at least ½ (half) of all departments. However, 50% of the total house officers at any time may bring impeachment notice against the House Officers' Representative.
- iii. Following receipt of such petition, the matter shall be presented to the Congress which shall determine if the matter shall be referred to the Disciplinary Committee for hearing or be struck off on account of lack of substance and merit.
- iv. If such a member is found guilty by the Disciplinary Committee after fair hearing, the Congress shall take a vote for that officer's impeachment which shall be carried by two thirds majority vote of congress members present.

ARTICLE 9: DISCIPLINE

9.0 DISCIPLINARY PROCEDURE AND SANCTIONS

- i. Any member(s) who is found wanting of gross misconduct or abuse of the byelaw shall be referred to the Disciplinary committee following a decision to do so at a General meeting.
- ii. Any member(s) who is found guilty by the Disciplinary Committee, after such a member(s) have been given an opportunity of fair-hearing and defense, may be suspended, expelled or otherwise disciplined after the Congress has considered the report of the Disciplinary Committee.
- iii. The Disciplinary Committee shall be composed of the Vice- President as its Chairman, one other member of the executives, a past president or general secretary who is still an official member and two other members of the congress.
- iv. Three members shall form quorum including the chairman.
- v. In the case of the Vice president being involved, the General Secretary shall take over his role in the committee. If the General Secretary is also involved, one of the past presidents or past general secretaries assumes leadership.
- vi. Decision of the committee is however subject to ratification by the General meeting, especially if the accused member is not satisfied with the decision of the committee.
- vii. Any member who wishes to seek redress in any law court on any issue that is purely an Association matter after fulfilling the provision of section 9(i-vi) above and he feels dissatisfied, shall first take leave of the Association before going to a law court by writing through the General Secretary to the Congress.
- viii. He/She shall be free to go to court if the Congress agrees that the provisions of article 9 (i-vi) have been fulfilled.
- ix. Notwithstanding the above provisions, the Association may seek redress in any law court where appropriate.

ARTICLE 10: VACANCIES

- i. An office is deemed vacant when an elected officer is disengaged from office.
- ii. Any office that is deemed vacant shall be filled by a statutory member appointed by the Executive Council as an acting officer until confirmed at a General Meeting. Such an appointed officer shall remain in office till the next Congress.

ARTICLE 11: COMMITTEES

11.0. The Association shall set up Standing and Ad-hoc Committees in accordance with the byelaw and as the Congress deems necessary.

11.1 STANDING COMMITTEES

The Association shall have the following Standing Committees which shall be constituted at the March OGM:

- i. Welfare and Lounge Maintenance Committee
- ii. Editorial Committee
- iii. Academic Committee
- iv. Audit Committee
- v. Business Ventures Committee
- vi. AGM Planning Committee

i. WELFARE AND LOUNGE MAINTENANCE COMMITTEE

- a. Shall be under the jurisdiction of the Welfare Secretary
- b. Shall be responsible for the welfare of the members of the Association
- c. Shall be responsible for organizing games and sport activities for members
- d. Shall consist of at least seven members with no clinical department having more than one member.
- e. Shall be responsible for the maintenance of the lounge

ii. EDITORIAL COMMITTEE

- a. Shall be coordinated by the Editor of the association who will be the chairman
- b. Shall be constituted of other members as appointed by the executive council
- c. Shall handle, advise and make recommendations on all matters of academic publication of the Association.
- d. Shall be vested with the management of the Association's periodical journal and related publication as well as promotion of objective in co-operation with the Executive Council.

iii. Academic Committee

- a. The chairman, secretary and committee members shall be appointed by the executive council
- b. The chairman of the committee shall be one of the chief residents
- c. Shall develop academic policies and procedures for the association
- d. Shall strengthen academic quality and standards in all departments and provide recommendations

- e. Shall organize mock examinations at least twice in a year, workshops and seminars for resident and medical officers
- f. Shall monitor association's academic progress and outcomes
- g. Shall facilitate research activities and ethics approvals
- h. Shall review and approve academic awards and honors.
- i. Shall consider advice and make recommendations on all matters affecting Medical and Dental education in the Association.
- j. Shall arrange workshops and seminar on developing knowledge frontiers in collaboration with agencies and bodies for the purpose of continuing Academic of Medical and Dental Practitioners in the Association and to issue certificates of participation accordingly.

iv Audit Committee

- a. The chairman, secretary and committee members shall be appointed by the Congress
- b. Shall consist of 5 members including the chairman who would be selected across different departments (with not more than 1 member from each department)
- c. The chairman must have been an active member of the association for at least 3 years and in the rank of a Senior Registrar or Senior Medical Officer.
- d. Shall oversee the association's financial reports, internal controls, and risk management processes
- e. Shall ensure the accuracy and reliability of financial statements
- f. Shall review audit findings and recommending improvements to internal controls
- g. Shall review the association's financial statements and audit reports
- h. Shall provide oversight of the association's financial management and reporting processes
- i. Shall audit book and accounts of the Association and present their reports at each of the general meetings.
- j. If the committee surcharges any officer or member of the Association with the payment of any amount, the Executive Council may serve notice upon such person to pay the amount surcharged within a period not more than fourteen (14) days after service of such notice upon him/her.
- k. If the amount surcharged is contested by the implicated member or officer, he/she have the right to appeal to the disciplinary committee of the association via the general secretary within one week
- l. If the appeal stated in item (k) above fails, the implicated members shall be required to pay the amount surcharged within fourteen (14) days after the failure of the appeal
- m. Upon such person failing to pay the amount, the Executive Council shall refer the matter to the FMCA Management Board to enforce payment.

v. Business Ventures Committee

- a. The chairman, secretary and committee members shall be appointed by the executive council
- b. Shall identify and evaluate new business opportunities for the association
- c. Shall develop and implement strategies for growth and expansion of existing business
- d. Shall conduct market research and competitive analysis

- e. Shall monitor and report on the performance of business ventures
- f. Shall provide guidance and support for entrepreneurial initiatives
- g. Shall ensure alignment with the association's overall mission and goals
- h. The committee shall report to the financial secretary of the association

vi. AGM Planning Committee

- a. Shall be responsible for organizing and implementing the Annual General Meeting/Scientific Conference which shall hold once a year in December unless otherwise decided at any general meeting.
- b. Shall have Vice-President as Chairman and the secretary appointed by the Executive Council in accordance with this byelaw.
- c. Shall have the treasurer, PRO and Welfare Secretary as members.
- d. Shall be constituted at the first OGM and present its budget at the second OGM.
- e. Shall operate a separate bank account for the purpose of the Annual General Meeting.
- f. Signatories to the Annual General Meeting/Scientific Conference Committee account shall be the Chairman of the AGM Planning Committee, the Secretary of the AGM Planning Committee and the Financial Secretary of the Association.
- g. Shall co-operate with the Executive Council to promote objectives as contained in article (3) of this byelaw.

11.2 AD-HOC COMMITTEES

- i. Congress, any General Meeting or the Executive Council may appoint Ad-Hoc Committees from time to time as deemed necessary, and may include but not limited to the following:
 - a. Disciplinary committee
 - b. Electoral Committee
 - c. Bus Committee

ARTICLE 12: FINANCE

12.1 SUBSCRIPTION

- i. Annual subscription, special levies, methods of payment and any revisions thereof shall be determined at the Congress or any properly constituted General Meeting. Such decisions shall be binding on all members of the Association.
- ii. The Executive Council shall arrange to meet on behalf of FMC-ARD all appropriate financial commitments of the Association in relevant bodies.

12.2 LEVIES

- i. The Association shall reserve the right to decide any levies other than the Annual subscription at any time as considered necessary to achieve the aims and objectives of the Association.
- ii. Levies shall be as determined at any General Meetings and the mode of payment shall be as determined at such meeting.
- iii. Payment of such levies shall be binding on all members of the Association.

12.3 IMPRESS

- i. An impress account not exceeding #5000/month to be kept by the Financial Secretary shall be approved by the Executive Council.

12.4 BUDGETS

- i. The executives shall present at the March general meeting, their proposed budget of incomes and expenditures of the executive year for ratification and approval.
- ii. There shall be no extra budgetary spending except approved as a supplementary budget which shall be presented at the Congress or August general meeting for Approval in line with the byelaw.

12.5 BANKING AND CHEQUES

- i. The Financial Secretary shall deposit all monies belonging to the Association in a duly registered Bank in Nigeria in accordance with the direction of the Executive Council.
- ii. The opening, closure or change of the association's banker/account must be approved by congress in line with the byelaw.
- iii. All monies due to or from the Association shall be paid to or drawn from the Association's account(s).
- iv. All monies accruing to the association shall first be paid into the association's account before withdrawals or payments are made from it.
- v. All withdrawals, deposits and transfers into/out of the association accounts shall have details provided as to who, when, for what purpose and the beneficiaries of such transactions.
- vi. Signatories to cheques drawn on the bank account of the Association shall be the President, General Secretary, and Financial Secretary
- vii. Change of signatories to the association's account must be ensured within 2 weeks of handing over from one executive council to another.
- viii. No expenditure outside of the impress shall be, incurrent for any purpose unless such expenditure has been approved generally by the Executive Council.
- ix. The Executive Council may invest fund of the Association in government and gilt-edge securities or such other securities as may be proposed by the Executive Council in conjunction with the Business Committee, and approved by the Congress or any Ordinary General Meeting unless otherwise stated in this byelaw.

12.6 AUDITORS

- i. Congress shall appoint members of audit committee to audit the books and accounts of the outgoing Executive Association annually and present a report at the August Ordinary General Meeting.
- ii. The Congress may employ the service(s) of an external auditor(s) whenever it deems necessary.

ARTICLE 13: SOCIAL MEDIA PLATFORMS

- i. The Association may operate any social media forum which will help effective communication and interaction among members whenever it deems necessary including but not limited to the following: WhatsApp, Telegram, Group email etc.
- ii. The platform(s) shall be used to further the progress and common goals of the Association.
- iii. All statutory and life members of the Association shall have right to the platform.
- iv. The President, General Secretary and the PRO shall be the Administrators of the platform and they shall be responsible for addition of members and removal of those who have ceased to be members.
- v. Any statutory member whose membership has been terminated in accordance with the byelaw shall within two weeks of termination exit the official platform(s), failure of which she/he shall immediately be removed by the Administrator.

ARTICLE 14: BUSINESS

- i. The President of the Association shall preside at Congress and all meetings of the Association or of the Executive Council or of the Advisory Board.
- ii. A Congress of any General or Executive Council Meeting shall transact such business as are on its agenda or any business decided by the Executive Council including the item any other business provided the latter shall not apply to an Emergency Meeting.
- iii. Subject to the provisions of the Association's Byelaw at Congress, Council Advisory Board or any meeting of the Association where the President is absent: the Vice-President or General Secretary or Financial Secretary or Public Relation Officer, or Welfare Secretary or Assistant General Secretary provided the order or arrangement – as stated above – shall occupy the chair and failing that members present will elect a chairman from among themselves.
- iv. The Agenda of the business of the meeting shall be supplied to every member. This agenda shall be adhered to till the completion of business unless a proposition to suspend the standing order or part thereof is made or carried by a majority of 2/3 of the members present. For this purpose, 2/3 shall be approximated to the higher whole number.
- v. No member shall commence to speak on any topic until recognized to do so by the President/ the Chairman of the meeting.
- vi. At Congress or any meeting a resolution put to vote shall be decided on by a show of hands unless the Congress or meeting decides otherwise.
- vii. Any member designing to speak shall put up his hand, sitting in his place and shall not rise or speak until he is called upon by the Chairman.
- viii. No two members shall stand up or speak simultaneously during discussions at a meeting.
- ix. No member shall repeat himself on any topic except the mover of a motion or amendment who shall be permitted to wind up after the subject of such motion or amendment has been debated. Provided a member who has spoken on a subject may again be heard at the discretion of the President/Chairman to offer explanation on some materials of his speech, which has been misunderstood.
- x. A member must confine his observation to the subject under discussion and may not introduce irrelevant matter hereto.
- xi. No member shall be permitted to re-open any specific question upon which the meeting has come to a conclusion.
- xii. No member shall use offensive or insulting language about any other member of the

- Association or impute improper motives to such members.
- xiii. Any member whose conduct is disorderly at any meeting or who refuses to withdraw an offensive or insulting language after he has been told by the Chairman to do so may be asked to leave the meeting by the Chairman.
 - xiv. The Chairman shall use his discretion to stop a discussion when there are many members anxious to speak on a subject in due fairness when he considers that further discussion will be provocative, irrelevant or deviatory to the matter.
 - xv. A member who has any relevant and pertinent information to give may in the course of a speech by another person raise plea with the Chairman but such a pleader shall only give his information if permitted to do so by the Chairman.
 - xvi. A member may raise a plea of “point of order” which when raised shall only be allowed where a member observes and the Chairman accepts that there is a deviation by a speaker from the subject matter and or according to these “standing orders”.
 - xvii. A member may raise the plea “on point of correction” where there has arisen a misquotation of a speaker, or a misrepresentation of either a speaker or the matter under discussion.
 - xviii. Misquotation or a misrepresentation shall be corrected firstly by the person misquoted by the Chairman.
 - xix. In the event of a proposition to proceed to the next business or for progress being moved and seconded, unless there is a counter motion, the meeting shall proceed to the next business. If agreed to along with other propositions on the subject under discussion it shall be considered as disposed of and shall not again be introduced during the meeting.
 - xx. No motion or amendments shall be discussed unless it is seconded.
 - xxi. On any issue, cause or matter, every member eligible to vote according to the Association’s Byelaw except the Chairman shall have one vote at a time. In the event of a tie, the Chairman shall have a casting vote.
 - xxii. Unless the Byelaw otherwise prescribes, voting on any subject shall be by show of hands.
 - xxiii. The ruling of the Chairman on all these matters shall be obeyed.
 - xxiv. The full meeting shall have power to appoint committee for the furtherance of its business. Such Committees may sit during the hours of the meeting should it be necessary for them to do so.
 - xxv. The Chairman may give directions or adopt measures reasonably necessary in the interest of the Association or reasonably conclusive to the conduct of proceedings of any meeting. The procedure at a meeting of any committee may be determined by that Committee.
 - xxvi. Validity of proceedings of a Congress or any other meeting shall not be affected by any office vacancy or by any defect in the appointment or election of members or officer or by any irregularity in the proceedings.
 - xxvii. Any member of the Association may be expelled from a meeting or have any other disciplinary action taken against him for such reasons as the Executive Council or any meeting may deem fit in accordance with the provisions of the Association Byelaw.

ARTICLE 15: BYELAW ADOPTION AND AMENDMENT

- i. This byelaw shall be deemed to have come into effect on December 31st 2024 and to have superseded whatever documents that might have existed before then

- ii. Proposition for amendment shall be submitted to the General Secretary at least three months before Congress and such amendments of the byelaw or part thereof shall be made at Congress by 2/3 of members, provided quorum for this purpose is formed.

ARTICLE 16: MISCELLANEOUS

- i. The Executive Council and the members of the Association shall respect and honour all agreements entered into and ratified by the Congress.
- ii. This Byelaw shall not have any retrospective effect unless otherwise stated herein in this byelaw.
- iii. The Chairman of any Committee of the Association shall have the powers of the Chairman under these standing orders.

OATH OF OFFICE

I, (*NAME OF EXECUTIVE COUNCIL MEMBER*) Do pledge and solemnly declare that I shall be faithful and bear true allegiance to the Association of Resident Doctors, Federal Medical Centre, Abeokuta (ARD-FMCA).

That as (*post of officer*) of the Association, I will discharge my duties according to the provisions of the byelaw of the Association. Respecting all its organs and duly constituted authority.

I shall protect the interest of the Association at all times and shall not allow my personal interest or other considerations influence me to act contrary to the dictates of the Association's byelaw and interest.

I shall discharge my duties with fairness and without fear, favor, affection or ill will.

I solemnly make this pledge freely and upon my honour, so help me God.

BYELAW OF THE ASSOCIATION OF RESIDENT DOCTORS FEDERAL MEDICAL CENTER, ABEOKUTA

This byelaw was adopted following a review by the constitution review committee set up by the OGM of March, 2024. The draft of the Byelaw was forwarded to the official page of the association for inputs, observations and reservations six (6) weeks before the AGM and was subsequently deliberated upon at the 2024 AGM held at the ARD lounge, FMC Abeokuta. A final adoption of the new byelaw was made at the AGM.

The 2024 Constitution Review Committee was chaired by Dr. Ifeoluwa Oyewale. Other members of the committee are

- Dr. Damilola Ayowole - Secretary
- Dr. Raheem Bello - Member
- Dr. Gbenga Ikuseedun - Member
- Dr. Taofik Ajibola - Member

SIGNED BY:



DR. IFEOLUWA OYEWALE
CHAIRMAN, 2024 CONSTITUTION
REVIEW COMMITTEE

DR. DAMILOLA AYOWOLE
SECRETARY, 2024 CONSTITUTION
REVIEW COMMITTEE



DR. BABATUNDE ADEWUMI
PRESIDENT 2023/2024



DR. IFEOLUWA OYEWALE
GENERAL SECRETARY 2023/2024